



Kansas Department of Insurance

Commissioner Vicki Schmidt

Announcement of Vacant Position

Internal – External

Posting Date: July 2, 2025
Job Vacancy: Special Agent – Law Enforcement
Job Opening ID: 217229
Division: Compliance, Enforcement and Anti-Fraud
Compensation Rate: \$57,700 – \$60,000 annually (*Commensurate with Experience*)
Position Type: Unclassified, Regular, Full-Time, Nonexempt, Benefit's-Eligible
Closing Date: July 12, 2025
Contact: Julie McLaughlin – julie.mclaughlin@ks.gov or 785-291-3801

Job Summary

If you are passionate about protecting and serving the citizens of Kansas, we would love for you to join our team. The Kansas Department of Insurance is seeking a dedicated individual for a Special Agent position in our Compliance, Enforcement and Anti-Fraud Division. As a Special Agent you will be investigating entities and individuals to ascertain facts and to gather evidence pertaining to allegations of illegal fraudulent activities or material non-compliance with Kansas insurance and securities laws, rules, and regulations. Previous insurance and securities industry experience is desirable, however, on-the-job training related to the insurance and securities industry is provided. If you have strong communication and investigative skills, the Special Agent position will be a great fit for you. We are committed to promoting employee development by offering a career path with promotional opportunities.

The Team

The team members in Compliance, Enforcement and Anti-Fraud are collaborative and hardworking and have the optimal goal to protect consumers against insurance and securities fraud in the State of Kansas. The team collaborates to make the best decisions possible for the Kansas Department of Insurance and Kansas consumers.

Key Responsibilities

- Conduct investigations relating to insurance and securities fraud.
- Identify, contact and interview victims, witnesses, and principles; take statements from witnesses, complainants, and affected persons or their representatives to gather and evaluate evidence relevant to the allegation or claim.
- Prepare written reports of investigation findings. Prepare case for presentation to a superior, prosecuting authority, law enforcement agencies, or other state departments, administrative hearings or in court.
- Analyze a variety of records to determine operational and financial condition of an entity, including business plans, use of investment capital proceeds, and disclosure of material information, in relation to requirements of state and federal insurance and securities laws and regulations.

- Prepare and serve orders of subpoenas, affidavits, and warrants. Appear to attest to affidavits and testify as a witness in court and in administrative proceedings.

What We Have to Offer

The Kansas Department of Insurance has a comprehensive benefits package that includes:

- No waiting period for health insurance coverage – eligible for insurance on day one.
- Competitive Salary.
- Paid holidays, vacation leave, sick leave, and parental leave.
- Personal and professional growth opportunities by offering career development programs to further career advancement.
- Outstanding work-life balance with flexible work schedules and a chance to work up to two days a week remotely after six months of employment with the Department.
- Retention and Credential Bonus Opportunities.
- KPERS Retirement plan and deferred compensation program.
- Beautifully renovated office near Wanamaker Road with free parking and easy access to I-70.

Qualifications

Required:

- Certification in Law Enforcement.
- One year of experience working in the securities or insurance industry or in a regulatory environment.
- Professional experience or credentials may be considered to substitute for securities or regulatory experience if deemed equivalent by the Department.
- Valid driver's license. **Travel:** In-state travel will be required, and some limited out-of-state travel may be necessary.

Ideal Candidate Will Have:

- Knowledge of criminal investigation techniques and procedures.
- Superior writing and communication skills with the ability to communicate well with individuals from various backgrounds.
- Ability to work with a team and on your own independently.
- Ability to interview or interrogate others to elicit pertinent information.
- Ability to remain calm under stressful conditions.

Additional Requirements:

- As a condition of employment, candidates are subject to a pre-employment screening process to include name-based criminal history records check and reference/background check of past and present employers and a KBI background check.
- Verification of identity and employment eligibility to work in the U.S. is required by federal law. For a list of acceptable documents that establish these criteria, please refer to the federal Form I-9. The Kansas Department of Insurance does not provide

- sponsorship for this position.
- Kansas Tax Clearance Certificate is required, please visit the Department of Revenue's website for more information: <https://www.ksrevenue.org/taxclearance.html>
- Veteran's Preference Eligible – Learn more about claiming Veteran's preference at: <https://admin.ks.gov/offices/personnel-services/jobs/veterans-preference>

How To Apply:

Step 1: Create an Account at the State of Kansas Careers website at:

<https://admin.ks.gov/services/state-employment-center/sec-home>

Step 2: Once you have created an account, complete the online State of Kansas application form and upload the other required documents:

- Kansas Tax Clearance Certificate
- Resume
- Cover letter
- Veterans' Preference K.S.A. 73-201(c) Form and DD-214, if applicable.

Recruiter Contact: Julie McLaughlin

Phone: 785-291-3801

Email: julie.mclaughlin@ks.gov

What to Expect Next:

Your application will be reviewed, and we will evaluate your qualifications based on the materials that you submit. Therefore, the materials that you submit must be complete and fully discuss how you meet the minimum, other, and preferred qualifications, if applicable. After your application is evaluated, you may be contacted for further information or to schedule an interview.

Kansas Tax Clearance Certificate: A valid Kansas Tax Clearance Certificate is a condition of employment for all employees of the State of Kansas. Applicants (including non-residents) who receive a formal job offer for a State job, are required to obtain a valid Tax Clearance within ten (10) days of the job offer. A Tax Clearance can be obtained through the Kansas Department of Revenue who reviews individual accounts for compliance with Kansas Tax Law.

If you have a missing tax return(s) or you owe taxes to the State of Kansas, please know that the Kansas Department of Revenue will work with you. The Kansas Department of Revenue can set you up on a payment plan to receive a Tax Clearance so you can get a job working for the State of Kansas. The Kansas Department of Revenue can be contacted at 785-296-3199. [Kansas Department of Revenue - Tax Clearance Frequently Asked Questions](#)

Individuals with disabilities are encouraged to contact the Recruiter if reasonable accommodations are needed for any part of the application or hiring process.

The Kansas Department of Insurance is an Equal Opportunity Employer